

**TAZEWELL COUNTY REGIONAL OFFICE OF EDUCATION #53**  
**Health/Life Safety Verification Form**

Name of School \_\_\_\_\_

I hereby certify that each item in this checklist has been verified and the responses checked are correct.

Principal's/Designee Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please have required inspection documentation (\*) available for review on the day of inspection**

Item	Yes	No	N/A
Tornado and fire drill evacuation instructions posted in student-occupied areas.			
Shop, Science, and Art Safety Glasses used by students as required			
All art materials are non-toxic (K-6) or meet labeling standards (7-12)			
Flammable/combustible materials are properly labeled and in approved storage			
<b>*Bleacher Inspections - required annually by "qualified" inspector – could be maintenance person</b> Date _____			
<b>*Elevator/Lift Inspection Certificate (in office or elevator)</b> Expiration Date _____			
<b>* Boiler Inspection Certificates (in boiler rooms)</b> Expiration Date _____			
<b>*Fire Alarm System Inspection – Date _____ (provide copy)</b>			
<b>*Sprinkler System Inspection – Date _____ (provide copy)</b>			
<b>*Range Exhaust System Inspection and cleaning (by employee) once per year</b> Date _____			
<b>*Kitchen Extinguishing System Inspection</b> Date _____			
<b>*Flameproof Stage Curtains - Certificate/Tag or Letter of Verification</b>			
<b>*Schedule of Monthly Tests of Emergency Lights (by employees)</b> <b>*Date of system shut-down for 60 minutes</b> _____			
<b>*Monthly record of carbon-monoxide inspection report</b>			
<b>*Safety Reference Plan in <u>school</u> office, not district office</b> <b>Footprint of building indicating gas, electrical, water, etc. - not just a floor plan.</b>			
<b>*Safety Drill Report Form Required for items below (Previous year)</b>  Crisis Plan Review Date _____ (By June 30 of previous year) Fire Drill #1. Date _____ (Please note which included Fire Drill #2. Date _____ Fire Department) Fire Drill #3. Date _____ Severe Weather Drill Date _____ Bus Evacuation Drill Date _____ (all students) Law Enforcement Drill Date _____ (Police participation) (Must be in first 90 days of school year with students present)			

\* Documentation required for these items.