



Jeff Ekena
Regional Superintendent
jekena@roe53.net

Jon Smith
Assistant Regional Superintendent
jonsmith@roe53.net

Application for a Work Permit

Documentation / Forms to bring with you when you come in:

1. ___ This Application for a Work Permit
2. ___ Birth Certificate
3. ___ Statement by Prospective Employer (must include Minor's specific work hours and Manager contact info)
4. ___ Recent Physical Exam (dated from within one year of application)
5. ___ Principal's Statement (required if working at all during the school year (September 1 through June 1))

***Please note that the minor MUST be accompanied by a parent or guardian when application materials are submitted- in person- at ROE #53. This is a requirement under section 205/12 of the IL Child Labor Law.**

Student Information

Minor's Name: _____

Minor's Social Security Number (required): _____ - _____ - _____

Phone Number: () _____ Birth Date: _____

Address: _____ City, State, Zip: _____

Employer Information

Business Name: _____

Address: _____ City, State, Zip: _____

Type of Business: _____ Phone Number: () _____

Consent of Parent or Guardian

I hereby give my consent to my child/ward to engage in part-time employment with the employer indicated on this application and agree to comply with the stated regulations and laws applicable to the specific type of employment for which this application is being submitted.

Signature of Parent/Guardian: _____ Date: _____

Address: _____ City, State, Zip: _____

Phone Number: () _____ Email: _____